Artificial Intelligence (AI) Transparency Statement

2026/27

Our approach to Artificial Intelligence

At The Gryphon School, we recognise the opportunities that Artificial Intelligence (AI) offers to enhance teaching, support learning, improve accessibility and reduce administrative workload.

We are committed to using AI responsibly, safely and transparently, ensuring that its use supports our educational values and places the wellbeing, development and achievement of our students at the centre of our decisions.

Our approach is informed by guidance from the Department for Education (DfE), the Information Commissioner's Office (ICO), the Joint Council for Qualifications (JCQ) and relevant safeguarding and data protection legislation.

AI is used to support, rather than replace, professional judgement, meaningful human interaction or the essential role of teachers in education.

How we use AI at The Gryphon School

Following a school-wide review of AI use across departments, we have identified several ways in which AI technologies are supporting our work.

1. Teaching, learning and resource creation

Teachers use AI tools to support lesson planning, generate teaching resources, develop revision materials and create differentiated learning activities. These tools can help staff adapt resources to different abilities and reading ages, produce quizzes and assessments, and create engaging presentations and multimedia content.

Examples include Microsoft Copilot, ChatGPT, Chalkie AI and Adobe's AI-powered creative tools.

All AI-generated teaching materials remain subject to teacher review to ensure accuracy, appropriateness and alignment with the curriculum.

2. Personalised learning and assessment

AI supported educational platforms help provide students with targeted practice, personalised homework and timely feedback.

Examples include Sparx Maths, Smart Revise, Ada Computer Science, Seneca and other subject-specific assessment platforms.

These systems can identify areas for improvement, adapt the level of challenge and support students in developing their knowledge and understanding.

Where AI assists with marking or feedback, teachers retain responsibility for reviewing outcomes and making assessment judgements.

3. Student learning and creativity

Students may use approved AI tools, including Microsoft Copilot and AI-supported educational applications, to support research, develop ideas, explore concepts and enhance creative work.

In subjects such as Photography, AI image generation tools may also be used to explore creative techniques and develop digital literacy.

Students are taught to question AI generated information, recognise potential inaccuracies and bias, and understand the importance of independent thinking.

4. School administration and communication

AI also supports administrative activities, including drafting communications, developing policies, analysing information and identifying patterns in school data.

Examples include Microsoft Copilot, SLT AI and AI functionality within Arbor, our Management Information System.

These applications can help staff work more efficiently, allowing more time to be focused on supporting students.

Approval, Safeguarding, Privacy and Data Protection

Protecting students' personal information and ensuring their safety are fundamental to our approach to AI.

All AI tools identified through our school wide departmental review have been formally approved and recorded within the school's Data Protection Officer's (DPO) database of approved tools. This includes applications that process student information, such as AI supported assessment platforms and the AI functionality within Arbor.

The school is committed to the following principles:

- Data protection: Personal information is processed through appropriately approved systems, in accordance with UK GDPR, relevant legislation and school policies.
- Appropriate access: Student facing AI tools must be suitable for their intended educational purpose and age group, with appropriate safeguards.
- Monitoring and safeguarding: AI use on school systems is subject to established safeguarding, filtering and monitoring arrangements, including SENSO monitoring where applicable.
- Accuracy and fairness: Staff review AI generated content and consider potential inaccuracies, bias and inappropriate outputs.
- Human oversight: Teachers and school staff retain professional responsibility for decisions, assessments and actions informed by AI.

Our approach ensures that AI is used in a controlled, transparent and accountable manner, with appropriate oversight of the tools used across the school.

Academic integrity and responsible student use

We recognise the importance of preparing young people to use AI effectively and ethically.

Through assemblies, classroom activities, tutor time and wider digital education, students receive guidance on:

- Using AI responsibly to support, rather than replace learning.
- Checking the accuracy and reliability of AI generated information.
- Recognising misinformation, bias and potentially harmful content.
- Protecting personal information and respecting copyright.
- Acknowledging AI assistance where required.

Students must not submit AI generated work as their own. Use of AI in examinations, coursework and other formal assessments must comply with JCQ requirements and awarding body regulations.

Staff training, accountability and ongoing review

The Gryphon School provides staff with guidance and professional development on the safe, effective and ethical use of AI on an annual basis through staff Inset and regular CPD.

Our Digital Learning Strategy supports the responsible adoption of emerging technologies, with consideration given to educational value, safeguarding, accessibility, data protection and staff workload.

We recognise that AI technology is developing rapidly. We will therefore continue to review our use of AI tools, assess emerging opportunities and risks, and update our practices in response to changes in technology, legislation and national guidance.

Our commitment

At The Gryphon we believe that AI can make a positive contribution to education when used thoughtfully and responsibly.

Our priority remains the same: providing high-quality education, protecting our students and ensuring that technology enhances, rather than replaces, the relationships, expertise and human judgement at the heart of our school.

This statement should be read alongside the school's AI, Safeguarding, Data Protection and relevant Assessment Policies. See appendix A for full list of audited tools.

Review date: November 2027

Appendix A

The following table summarises the AI enabled platforms identified through our school wide review. All listed tools have been formally approved and recorded within the school's Data Protection Officer's (DPO) database.

AI platform	Department / area	How it is used	Users
Smart Revise	Computer Science	A Level exam practice and AI assisted marking of extended answers.	Students
SLT AI	Senior Leadership	Policy development, document analysis, strategic planning and administration.	Staff
ChatGPT	Whole school	Lesson planning, resources, quizzes, presentations and communications.	Staff
Microsoft Copilot	Whole school	Teaching resources, research, creative work, documents and administration.	Both
Grade9school	Languages	Homework, revision and AI assisted marking.	Both
Sparx Maths	Mathematics	Personalised homework adapted to students' progress.	Both
Seneca	Business & Economics	Revision and targeted exam-style questions.	Both
Examiner AI	Business & Economics	AI assisted feedback on students' essays, reviewed by staff.	Staff
Ada Computer Science	Computer Science	A Level revision, quizzes, assessment and feedback.	Both
Adobe AI Tools	Photography	Creative image generation, editing and AI demonstrations.	Both
Wayground	Film Studies	In-class quizzes, revision and knowledge checks.	Both
Suno	Nurture Groups	Educational songs to support memory and engagement.	Staff
Chalkie AI	Nurture Groups; RE & Sociology	Lesson planning, differentiated resources and presentations.	Staff
Claude	Nurture Groups	Spreadsheet creation and formatting.	Staff
Ask Arbor	Whole school	Analysis of attendance, attainment and other school information.	Staff

"Both" indicates that staff and students use the platform. Some platforms include AI features alongside conventional educational functions. AI assisted assessment remains subject to teacher oversight.

Last reviewed: November 2026. This list is reviewed periodically as the school's use of AI develops.