

The Gryphon School: CEIAG Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997 and Section 257 of the Careers Guidance and Access for Education and Training Providers Statutory Guidance July 2021

Pupil Entitlement

All pupils in years 7-11 are entitled:

- To find out about academic, professional and technical education qualifications, and apprenticeships/traineeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point (Year 9 options and Post 16)
- To hear from a range of local providers (including: colleges, employers, training providers Universities, Dorset Council and Dorset Careers Hub) about the opportunities they offer through options events, master classes, assemblies, curriculum in context classes, taster events and extra-curricular events
- To understand how to make applications for the full range of academic, professional and technical courses, and apprenticeships/traineeships

Management of provider access requests

Procedure

A provider wishing to request access should contact:

Steve Martin, Careers Leader

Tel: 01935 810118. Email: Stephen.martin@gryphon.dorset.sch.uk

Opportunities for Access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

Apprenticeships and Careers Fair – Progression Fair

Year 7-13 Careers Advice & Guidance Open Door Policy

Year 7-13 Tailored 1:1 Careers Advice & Guidance Interviews

Year 7 & 8 Enterprise/Employability Days

Year 9 supporting Year 9 option choices

Year 7-13 Assemblies, Master-classes, Curriculum in Context classes

Year 11-13 Employability Interviews

Year 7-13 Parents & Information Evenings

Lunchtime workshops, discrete lessons linked to curriculum and Focus days

Extra-curricular opportunities

Please speak to our Careers Leader to identify the most suitable opportunity for you.

All requests will be given due consideration from the designated Careers Leader and Senior Leadership. Requests will be considered against:

- Clashes with other planned activities or visits.
- Interruption to preparation for public or internal examinations.
- Availability of school staff, space and resources to host the session.

Premises and facilities

The school will make an appropriate space available for activity between the provider and pupils. The school will also endeavour to make available equipment to support provider presentations and activities. This will be discussed and agreed in advance of the visit with the Careers Leader

Providers are welcome to leave a copy of their prospectus or other relevant literature/resources at the Careers iHub, which is managed by the Careers Leader. This is within the Learning Hub and is available to all pupils.

Approval and review

This policy is reviewed every three years (unless there is significant change to statutory requirements) in discussion with staff, external partners and in line with the school's legal obligations.

Approved:

Next review: June 2024

Signed:

Careers Leader – Steve Martin

CEIAG Lead – Nicky Dodgson